



One Miller Lane
Bedminster, NJ 07921
(908) 212-7000 • www.bedminster.us

Golf/Equestrian Event Permit Application

APPLICATION SUBMISSION

Golf/Equestrian Event Permit Applications are to be submitted to the Township Clerk. The Township Clerk shall have the event reviewed by the Township Police Chief, Fire Official, Health Officer, Zoning Officer, and the Township Engineer for compliance of the event. Six (6) copies of the application shall be filed with Township Clerk in accordance with the following schedule:

50,000 persons and more	Submitted six (6) months prior to event
10,001 to 50,000 persons	Submitted two (2) months prior to event
10,000 persons and less	Submitted one (1) month prior to event

GOLF/EQUESTRIAN EVENT APPLICATION FEE *

All Golf/Equestrian Event Permit Applications shall be accompanied by a nonrefundable fee in the amount in accordance with the following schedule:

50,001 persons and more	\$1,000.00
10,001 to 50,000 persons	\$ 750.00
10,000 persons and less	\$ 500.00

** Additional permit fees may be required by Construction, Zoning, Board of Health, Fire Prevention, etc.*

DIRECTIONS – Applicants must provide a written plan detailing the following with this Application:

- EVENT SITE PLAN** - Event site map showing all planned features.

- INDEMNIFICATION** - The organizer shall execute the appropriate documents indemnifying and holding the Township of Bedminster harmless from all claims, losses or suites which may arise out of or result from the event and the sponsor shall agree to defend, on behalf of the Township, any such claim or suit and shall reimburse the Township the costs of any suit, attorney's fees and all other expenses incurred by the Township in any such suit or claim, provided, however, that this indemnification and agreement to defend shall not apply to a suit or claim arising out of or resulting from the misconduct of a Township official.

- SECURITY PLAN** - On-Site and Off-Site property and personnel security.

- TRAFFIC CONTROL PLAN** - On-Site and Off-Site Traffic Control Plan.

- TRANSPORTATION & PARKING PLAN** - Provide a written plan for handling event parking for participants, volunteers, and spectator. Include arrangements made with any transportation agencies.
- EMERGENCY SERVICES** - Detail Fire & First Aid coverage including fire safety plan.
- AMPLIFIED SOUND** - Description of sound systems to be utilized, start/end times.
- FIREWORKS/PYROTECHNICS** - Description and contact information for all vendors/subcontractors. *Applicant must submit the necessary Fireworks and Fire Prevention Permits.*
- TRASH** - Trash control and removal plan.
- FOOD, BEVERAGE & MERCHANDISE** - Provide complete list of vendors and wares. *Note: Applicant must submit necessary Board of Health permits, Fire Prevention Permits, and New Jersey Alcohol Beverage Control Commission permits if serving alcohol.*
- EVENT SIGNAGE** - Description and location of proposed signage.
- TENTS, TEMPORARY EVENT STRUCTURES & RESTROOMS** - List of anticipated structures & event appurtenances to be constructed. List of all vendors/subcontractors. *Tents 900 to 16,000 square feet require Fire Prevention Permit. Tents in excess of 16,000 square feet and all other temporary structures, including staging, require Construction Permits.*

Please complete Event Information and Indemnity Agreement on the following pages.

EVENT INFORMATION
(Use separate sheet if necessary)

- 1. Event Title _____
- 2. Event Date(s) _____ Time _____
- 3. Location of Event Lot _____ Block _____
- 4. Physical Address _____
- 5. Brief description of event including scope and purpose _____

- 6. Anticipated number of daily spectators including participants, spectators, employees, caterers and any other individual to be located on the site of the event _____

- 7. Number of portable rest room facilities to be provided _____
- 8. Number of parking spaces to be provided _____

EVENT ORGANIZER INFORMATION

- 1. Organizer _____
- 2. Organizer Address _____

- 3. Primary Contact Name _____
Mailing Address _____
Email _____
Telephone _____ Telephone During Event _____
- 4. Secondary Contact Name _____
Mailing Address _____
Email _____
Telephone _____ Telephone During Event _____

Submitted by _____

Signature _____ Date _____

INDEMNITY AGREEMENT

The undersigned the Organizer of a Golf/Equestrian Event, as the same is defined in Ordinance Section 3-12.2 (in the Township Codification), hereby agrees to indemnify and hold harmless the Township of Bedminster, to include its officials, employees, agents, servants, volunteers and others working on behalf thereof, from any and all liability or damages that the Township of Bedminster may suffer as a result of all claims, demands, losses, suits, costs or judgments against it arising out of the conducting of that certain equestrian event conducted by the Organizer which was noticed to the Township of Bedminster pursuant to the terms of the above Ordinance Section and shall defend, on behalf of the Township of Bedminster, any such claim or suit and shall reimburse the Township of Bedminster the costs of any suit, attorney's fees and all other expenses incurred by the Township of Bedminster in any such suit or claim.

Dated _____ Signed _____

Sworn to and subscribed before me this _____ day of _____.

Notary

THIS SECTION FOR TOWNSHIP USE ONLY - APPROVALS:

Township Engineer _____	Date _____	Fire Official _____	Date _____
Board of Health _____	Date _____	Police Chief _____	Date _____
Zoning Officer _____	Date _____	Township Admin _____	Date _____