

**Explanation:** This Resolution establishes a notification policy for changes to the Township's Rateable Base.

**BEDMINSTER TOWNSHIP  
RESOLUTION No. 2016-113**

**WHEREAS,** active monitoring management of a municipality's ratable base is fundamental to helping ensure fiscal stability; and

**WHEREAS,** Bedminster Township has been actively engaged in an annual state approved reassessment program; and

**WHEREAS,** the Township Committee of the Township of Bedminster believes it is prudent to make an even more concerted effort to be informed of changes to the Township's ratable base.

**NOW THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Bedminster that we do hereby adopt the following policy and guidelines regarding notification to the Township Committee and Chief Financial Officer of changes to the ratable base:

<b>Type of Change</b>	<b>Notification Deadline</b>
Reassessment Results	March 1 <sup>st</sup>
Tax Appeals	Upon filing, but no later than June 1 <sup>st</sup>
Added/Omitted/Rollback	November 1 <sup>st</sup>

**NOW THEREFORE BE IT FINALLY RESOLVED,** by the Township Committee of the Township of Bedminster, that the above policy and guidelines are to be implemented, by the Tax Assessor, effective immediately.

EXPLANATORY STATEMENT	
Formally adopting a written policy requiring the tax assessor to notify the Chief Financial Officer and the Governing Body of changes to the ratable base is now considered a "Best Practice". Municipalities must receive positive credit on a minimum of 22 "Best Practices" questions in order to avoid the withholding of aid. The Tax Assessor has always produced these items upon request and this resolution formalizes a long standing cooperative relationship with the Tax Assessor.	
Date	Chief Financial Officer

ATTEST: BEDMINSTER TOWNSHIP COMMITTEE

BY: \_\_\_\_\_ BY: \_\_\_\_\_  
Judith A. Sullivan Steven E. Parker, Mayor  
Township Clerk/Administrator

**CERTIFICATION**

I, Judith A. Sullivan, Township Clerk/Administrator of the Township of Bedminster, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a Resolution adopted by the Township Committee at a Regular Meeting held on Oct. 17, 2016.

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Judith A. Sullivan  
Township Clerk/Administrator

<b>Introduced</b>	<b>Seconded</b>	<b>Township Committee</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		<b>Steven E. Parker, Mayor</b>				
		<b>Bernie Pane</b>				
		<b>Lawrence F. Jacobs</b>				
		<b>Staci Santucci</b>				
		<b>Kenneth Olsen</b>				